

Role of Readers

Recruitment/ Service Structure
By, Haq Nawaz Khan

Recruitment

Junior Clerk (BPS 7)

Senior Clerk (BPS 9)

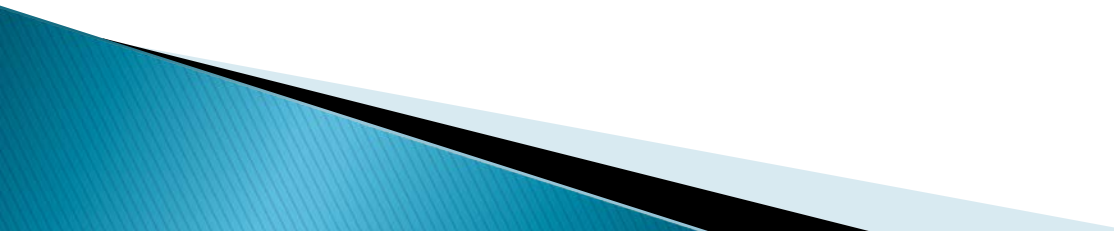


Assistant/ Reader (BPS 14)

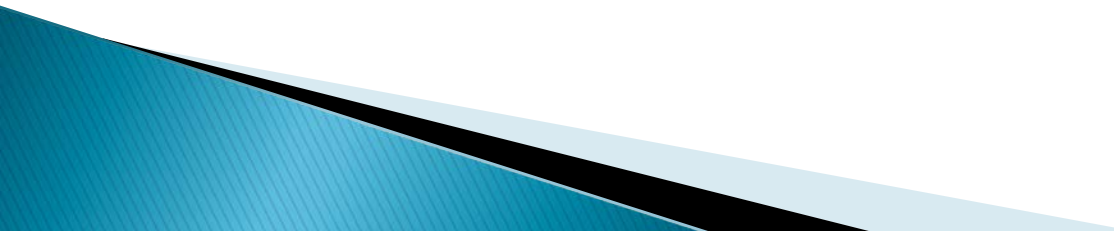
Superintendent (BPS 16)



Job description/duties

- ▶ Preparation of daily cause list.
 - ▶ Maintenance of daily diaries.
 - ▶ Maintenance of relevant registers.
 - ▶ Scrutiny of complaints, appeals, revision to check, court fee, etc.
 - ▶ Giving proper parcha pshi to the parties.
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Relevant Registers

- ▶ Daily diary/ Peshi register
 - ▶ Commission register
 - ▶ Fine register
 - ▶ Stock register
 - ▶ Return of plaint register
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Grey Areas

- ▶ Integrity
 - ▶ Skilled and Trained
 - ▶ Interest in court work
 - ▶ Correct application of rules of procedure
 - ▶ Friendly attitude with litigants
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