



**Khyber Pakhtunkhwa
Judicial Academy**
Professionalism, excellence & diversity

MANUAL

PRE-PROMOTION STATUTORY TRAINING OF ADDITIONAL DISTRICT & SESSIONS JUDGES



2025

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CONTENT

DEAN'S NOTE	5
EXECUTIVE SUMMARY	7
COURSE DURATION	9
ASSESSMENT SYSTEM –150 MARKS)	10
ASSESSMENT COMPONENTS	10
GRADING SCALE & PERCENTAGE EQUIVALENTS	11
IMPLEMENTATION GUIDELINES	12
SAMPLE REGISTRATION & PRE-TRAINING EVALUATION	14
SAMPLE RESOURCE PERSON EVALUATION	16
8. SUGGESTIONS/COMMENT (MANDATORY):	17
SAMPLE POST-TRAINING EVALUATION	18
MODULE 1 – JUDICIAL ETIQUETTES, CODE OF CONDUCT AND PERSONALITY DEVELOPMENT	19
MODULE 2 – INFORMATION TECHNOLOGY SKILLS	24
MODULE 3 – COURT AND CASE MANAGEMENT	28
MODULE 4 – EXERCISING CRIMINAL JURISDICTION	33
MODULE 5 – EXERCISING CIVIL JURISDICTION	39
MODULE 6 – UNDERSTANDING REVENUE LAWS AND LAND RECORDS	43
MODULE 7 – LAW OF EVIDENCE: FUNDAMENTALS AND PRINCIPLES OF APPRECIATION OF EVIDENCE	46
MODULE 8 – JUDGMENT WRITING SKILLS	50
MODULE 9 – SPECIAL LAWS	54
MODULE 10 – JUDICIAL WELLBEING	59

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Dean's Note

This manual has been developed as a Pre-Promotion Training Program for the post of Additional District & Sessions Judge.

In preparing this manual, both primary and secondary sources have been consulted. The curriculum design draws upon:

- Khyber Pakhtunkhwa Judicial Academy — *Manual for Pre-Service Probationers' Training of Additional District & Sessions Judges (2016)*;
- Punjab Judicial Academy — *A Handbook of Pre-Service Training Programme 2018–19 for Newly Inducted Additional District & Sessions Judges*;
- Sindh Judicial Academy — *Pre-Service Training Program 2020: Training Guidelines & Instructions for Additional District & Sessions Judges*;
- Centre for Research and Planning, Supreme Court of India, New Delhi — *Rethinking Judicial Education: A Detailed Study of Curriculum and Learning Methodologies in Judicial Academies*; and
- Training Needs Assessment Report (2025): *Research Wing, Khyber Pakhtunkhwa Judicial Academy*.

The design of this manual rests on the understanding that officers at this level must demonstrate enhanced knowledge, skills and attitude, essential for the role of an Additional District & Sessions Judge. Specifically, the program aims to ensure that participants:

- Acquire a comprehensive command of penal laws to effectively conduct sessions trials;
- Exhibit refined understanding of evidentiary principles;
- Exercise appellate jurisdiction in civil matters with clarity and legal soundness;
- Display advanced judgment-writing and reasoning skills
- Attain competence in information technology;

- Maintain a constitutional and human rights orientation, ensuring fidelity to the spirit of the law.

In addition, as underscored in recent international and national studies—particularly the *Supreme Court of India’s Report on Rethinking Judicial Education*, judicial education must transcend purely procedural legal aspects and embrace a broader vision encompassing social context judging, leadership and management skills, judicial well-being, ethical and behavioural learning. Accordingly, this program integrates these dimensions to ensure holistic professional development.

Furthermore the manual emphasizes, pedagogical techniques endorsed in both the Indian Supreme Court Report and the *European Commission’s “Best Practices in Training of Judges and Prosecutors.”* These include innovative methodologies such as the Circular Response Method, Devil’s Advocate Activity, Scenario Analysis, Critical Incident Questionnaire, and Case Study Method—all aimed at enhancing practical learning, analytical depth, and reflective judicial practice.

It is earnestly hoped that this manual will contribute to a paradigm shift in judicial education—aligning with global best practices and reinforcing the principle of fitness-cum-seniority rather than seniority-cum-fitness in judicial career progression

Executive Summary

This manual has been developed as a comprehensive Pre-Promotion Training Programme for judicial officers. It aims to equip participants with the advanced legal, analytical, managerial, and ethical competencies necessary for assuming higher judicial responsibilities—particularly those relating to sessions trials and appellate jurisdiction.

Core Thematic Areas and Module Design

The programme is structured around eleven core modules that collectively cover the professional, procedural, and personal dimensions of a judge’s role. These include:

1. Judicial Etiquettes, Code of Conduct, and Personality Development
2. Information Technology Skills
3. Court and Case Management
4. Exercising Criminal Jurisdiction
5. Exercising Civil Jurisdiction
6. Understanding Revenue Laws and Land Records
7. Law of Evidence: Fundamentals and Principles of Appreciation of Evidence
8. Judgment Writing Skills
9. Local and Special Laws
10. Judicial Wellbeing
11. Rule of Law, Constitutional Justice, and Emerging Legal Challenges

Empirical and Comparative Foundations

While developing this manual, both primary and secondary sources were reviewed. The structure and content draw comparative insight from:

- *The Khyber Pakhtunkhwa Judicial Academy Manual for Pre-Service Probationers (2016)*;
- *The Punjab Judicial Academy’s Handbook of Pre-Service Training Programme for Newly Inducted Additional District & Sessions Judges (2018–19)*;
- *The Sindh Judicial Academy’s Pre-Service Training Program Guidelines for Additional District & Sessions Judges (2020)*;
- *“Rethinking Judicial Education” – A Report by the Centre for Research and Planning, Supreme Court of India, New Delhi*; and
- *Training Needs Assessment (TNA) Report 2025 – Khyber Pakhtunkhwa Judicial Academy*.

The TNA Report 2025 served as the empirical foundation for this manual. It identified priority training areas for Additional District & Sessions Judges—most notably digital competence and responsible use of artificial intelligence, advanced appreciation of evidence, judgment writing, ADR and mediation techniques, ethical and gender-

responsive adjudication, judicial wellbeing, and leadership within court administration. Each of these domains has been systematically incorporated into the present module framework, ensuring direct alignment between expressed training needs and the designed learning outcomes.

Integration of Indian and International Best Practices

The manual also draws upon international pedagogical innovations, notably from:

- The Supreme Court of India's *Rethinking Judicial Education Report*, emphasizing social-context judging, wellbeing, leadership and communication skills, and critical reasoning; and
- The European Commission's *Best Practices in Training of Judges and Prosecutors*, promoting active learning techniques such as the Circular Response Method, Devil's Advocate Activity, Scenario Analysis, Critical Incident Questionnaire, and Case Study Methods.

Training Philosophy and Outcome Orientation

The program adopts a competency-based framework, linking judicial knowledge with skills and values. It moves beyond theoretical instruction toward experiential learning—through simulations, case studies, reflective discussions, and peer review exercises.

This program also accords with the direction of the Honourable Peshawar High Court's Administrative Committee to integrate training performance with promotion criteria, thereby reinforcing the principle of *fitness-cum-seniority* rather than *seniority-cum-fitness*.

Ultimately, this manual aspires to foster a paradigm shift in judicial education—anchored in integrity, intellectual rigour, empathy, and constitutional fidelity, while remaining responsive to the evolving challenges of contemporary judicial service.

Course Duration

Pre-Promotion Training Program for AD&SJs

Total Duration: 2 Months /08 Weeks

Phase 1	Academics (Part 1) 1 Month
Phase 2	Country Study Tour/ Visit to other Judicial Academies: 10 days
Phase 3	Academics (Part 2) 1 Month

Structure of the day in the program

08:30 – 09:00	Faculty Hour/Presentations/Feedback Session
09:00 – 10:15	Session I
10:15 – 10:45	Tea Break
10:45 – 12:00	Session II
12:00 – 01:15	Session III
01:15 – 02:00	<i>Salat-ul-Zuhur & Lunch</i>
02:00 – 03:15	Session IV
Trainers Evaluation (15 Minutes)	

Note: Sample Schedule at Page # 67

Assessment System –150 Marks)

Assessment Components

Component	Sub-Component	Marks Allocated	Key Details
Assessment Test & Knowledge	Post-Training Knowledge Test	70 Marks	Tests knowledge, analytical skills, and application of legal principles. Question Types: MCQs, Short Answers, Problem-Solving. Content Coverage: All topics taught during training.
	Field Visit Report	10 Marks	Evaluation of observations, analysis, and report quality from field visits to courts, legal institutions, or relevant organizations.
	IT & Research Skills	10 Marks	Assessment of participants' ability to use legal research databases, drafting, word processing, and IT tools for legal work.
Professional Conduct & Participation	Punctuality	10 Marks	Full attendance, adherence to schedule; deductions for delays/absences.
	Conduct Inside & Outside	10 Marks	Respectful behavior, adherence to rules, professional decorum.

	Classroom		
	Participation in Lectures & Mock Trials	10 Marks	Active engagement, quality contributions in discussions/Q&A sessions, and handling courtroom procedures in mock trials.
	Assignments	20 Marks	Includes: - Book Reviews: 10 Marks - Research Article / Case Study: 10 Marks
Total		150 Marks	

Grading Scale & Percentage Equivalents

Score Range (Marks)	Percentage	Grade	Remarks
135–150	90–100%	Excellent (A)	Exemplary performance in knowledge, skills, and conduct.
120–134	80–89%	Very Good (B)	Proficient understanding; minor improvements needed.
105–119	70–79%	Good (C)	Satisfactory performance; requires some improvement.
90–104	60–69%	Satisfactory (D)	Meets minimum standards; further development

			recommended.
Below 90	<60%	Unsatisfactory (F)	Fails to meet criteria; mandatory remedial training and re-assessment.

Implementation Guidelines

Transparency

- Assessment criteria will be shared with participants at the start of training.

Fairness

- Faculty members will independently assess participants using daily mark sheets and proformas.
- Final scores will be averaged to minimize bias.

Observation & Documentation

- An Observation Book will monitor each trainee's:
 - Time management
 - Sense of responsibility
 - Punctuality
 - Conduct and discipline

Feedback from Trainers

- Trainers provide constructive feedback during and after training.
- Observations are documented and contribute to overall assessment.

Feedback Mechanism

- Evaluations and observations shared with participants (excluding confidential parts).
- Participation certificates awarded at the conclusion of training.
- Training Evaluation Reports (TERs) forwarded to Peshawar High Court for consideration.

Remedial Measures

- Participants scoring below 60% (90 marks) may be required to retake the training

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Sample Registration & Pre-Training Evaluation

Please give following information about yourself. The data provided by you will be kept confidential.

Profile

1. Name
2. Place of Posting
3. Designation
4. CNIC Number
5. Cell Phone Number (WhatsApp)
6. Email Address
7. Postal Address
8. Emergency Contact (Person & Phone Number)
9. Blood Group
10. Medical History/Any Medical Issue?

Academic Qualification

11. Academic Qualification- highest degree obtained
Check all that apply.

- PhD
- LLB
- LLM
- MA
- BA
- Other

12. Other (s), please specify and also mention area of your academic specialization, if any

13. Professional Experience (specify number of years)

Co and Extra Curricular Activities

14. Sports
15. Any literary activities (reading, writing, poetry, etc)
16. Hobbies and leisure activities

Pre-Evaluation

17. Your overall level of proficiency in the topics mentioned in the schedule of Training (Before Training)

Mark only one option.

- 25%
- 50%
- 75%
- 100%

18. Your expectations from the training

19. I have read the Code of Conduct and Guidelines for Trainees/Participants and I agree to the same

Mark only one option.

- Yes

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Sample Resource Person Evaluation

Grading Key

Grade	Percentage
Excellent	Above 90 %
Very Good	80% --- 90%
Good	70% --- 79%
Average	55% --- 69%
Below Average	Below 55%

The same percentage scale applies to Question 5.

1. Topic - Resource Person

Please select only one topic from the list below.

- Bangalore Principles of Judicial Conduct-I by Faculty KPJA
- Bangalore Principles of Judicial Conduct-II by Faculty KPJA

Evaluation Questions

For the following questions, please mark only one option per row.

2. To what extent was the Content relevant to the topic?

Excellent | Very Good | Good | Average | Below Average

3. To what extent did the Resource Person have command over the Subject?

Excellent | Very Good | Good | Average | Below Average

4. Communication Skills of the Resource Person

Excellent | Very Good | Good | Average | Below Average

5. To what extent was the Lecture Participatory?

Excellent | Very Good | Good | Average | Below Average

6. Will you be able to apply the knowledge acquired or skills learnt, if so to what extent?
() Big Yes | () Yes | () To good extent | () To some extent | () No

7. Did the resource person deliver the lecture/discourse within the allotted time?
() Yes | () No

8. Suggestions/Comment (mandatory):

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Sample Post-Training Evaluation

1. Name (optional)

2. Email

3. Overall quality of the training program

Mark only one option.

- Excellent
- Very Good
- Good
- Average
- aPoor
- Very Poor

4. Suggestions for improvement of training program/ changing course modules

5. Your overall level of proficiency in the topics mentioned in the schedule of Training (After Training)

Mark only one option.

- 25%
- 50%
- 75%
- 100%

6. Overall quality of arrangements for academics at classroom and auditorium (e.g., sound system, multimedia, training material etc.)

Mark only one option.

- 25%
- 50%
- 75%
- 100%

7. Suggestions for improvement

8. Overall logistic arrangements at library, research wing, and amenities at masjid, lavatories etc. **Mark only one option.*

- 25%
- 50%
- 75%
- 100%

9. Suggestions for improvement

Module 1 – Judicial Etiquettes, Code of Conduct and Personality Development

Total Duration: ≈ 12 hours 30 minutes

Introduction

Judicial etiquette and personal bearing form the visible embodiment of judicial authority and moral legitimacy. The conduct of judges—inside and outside the courtroom—reflects not only personal discipline but also institutional dignity. For the judiciary to maintain public trust, its members must continuously embody integrity, humility, and composure.

This module aims to reawaken reflection among mid-career judges on the moral, behavioural, and institutional foundations of judicial life. The experience gained through years of service sometimes leads to diminished attentiveness to professional demeanour. Continuous learning in this domain helps renew the spirit of service and strengthens confidence and self-regulation.

The Hon'ble Peshawar High Court has emphasized the revival of judicial pro-activeness and assertiveness, qualities that must operate within the bounds of propriety and respect. Judges must display firm, fair, and fearless conduct while remaining humble and courteous. This spirit of judicial courage, grounded in ethical discipline, underpins the High Court's vision for the district judiciary.

Objectives

By the end of this module, participants will be able to:

1. Understand ethical standards and behavioural expectations from judicial officers.
2. Integrate the Code of Conduct for District Judiciary with the moral dimensions of *Islamic Judicial Ethics*
3. Apply the Bangalore Principles of Judicial Conduct.

4. Display professional etiquette, effective networking, and dignified personal presentation.
5. Cultivate self-confidence, discipline, and social grace befitting the judicial role.
6. Demonstrate assertive and courageous conduct while maintaining judicial restraint.

Learning Outcomes

Participants will be able to:

- Demonstrate proper courtroom demeanour and social conduct.
- Interpret and apply the High Court’s conduct rules in real-life judicial scenarios.
- Balance judicial firmness with courtesy and respect.
- Practice professional networking and team leadership aligned with institutional hierarchy.
- Display composure, clarity, and civility in all professional interactions.

Course Contents — Schedule-Aligned Breakdown

No.	Session / Sub-Topic	Focus / Description	Duration
1	Judicial Ethics and Code of Conduct	Code of Conduct for Judicial Officers, Code of Conduct of Civil Servants	1 hr 15 min
2	Social Etiquettes and Dress Code	Dress, posture, social conduct, and inter-personal respect.	1 hr 15 min
3	Bangalore Principles – I	Judicial Conduct: Independence, impartiality, propriety, and integrity — group work and case studies.	1 hr 15 min
4	Bangalore Principles – II	Judicial Conduct: Equality, competence, and diligence — applied through case scenarios.	1 hr 15 min
5	Professional Networking	ADJs as extensions of DSJs’ vision; liaison with colleagues, bar, and other	1 hr 15 min

		stakeholders.	
6	Core Judicial Values: Experience Sharing	Peer learning: Integrity, independence, and assertiveness.	1 hr 15 min
7	Judicial Estacode: Study Circle	Relevant Instructions in Judicial Estacode on Code of Conduct	1 hr 15 min
8	Islamic Judicial Ethics: Letter of Hazrat Umar (R.A.) to Judges	Letters of Hazrat Umar to: Abu Musa al-Ashari Abu Ubayda bin Jarrah Qadi Shurayh	1 hr 15 min
9	Islamic Perspective on Judicial Conduct	Islamic Model of Administration of Justice Judicial Ethics Qualifications for Judicial Position Primary Judicial Etiquettes Islamic Model of Judicial Independence, Equality, Impartiality	1 hr 15 min
10	Judicial Assertiveness with focus on Power of Contempt: Practice and Procedure	Judicial assertiveness Firm, fair, and fearless conduct while remaining humble and courteous	1 hr 15 min

→Total Duration: ≈ 12 hours 30 minutes

Structured Learning Components

A. Judicial Ethics and Institutional Discipline

- Meaning and significance of Judicial etiquette.
- The Code of Conduct for District Judiciary issued by the High Court.
- *Adab-ul-Qazi*: humility, impartiality, and restraint in Islamic judicial ethics.

B. Personality Development and Professional Demeanour

- Self-awareness and personal comportment.

- Table manners and mess etiquette.
- Social etiquette, punctuality, and personal grooming.
- Dress code and visual representation of judicial authority.

C. Ethical Foundations and Modern Principles

- Bangalore Principles (2000) and their relevance to District Judiciary.

D. Professional Networking and Institutional Role

- ADJs as extensions of DSJs' administrative vision.
- Constructive engagement with colleagues, seniors, and bar members.
- Committee roles and institutional contribution.
- Communication and collaboration for collective efficiency.

E. Judicial Assertiveness

- High Court vision for disciplined, confident, and proactive judges.
- Practical use of contempt powers with restraint.
- Courage in decision-making and moral steadfastness.
- Reviving confidence and leadership in the District Judiciary.

Activities and Practical Exercises

- Role-play: handling courtroom misbehaviour with firmness and restraint.
- Group discussion on balance between humility and judicial authority.
- Case studies on breaches of decorum and ethical lapses.

Reference / Recommended Reading

- Judicial Estacode
- High Court Rules and Orders
- Bangalore Principles of Judicial Conduct
- Dr. Mehmood Ahmad Ghazi, *Adab-ul-Qazi* (Islamic Research Institute, Islamabad, 1998).
- Islamic Judicial Ethics : Shaukat Hayat

- Khyber Pakhtunkhwa Government Servants (Conduct) Rules, 1987

Expected Outputs

- Renewed ethical awareness and professional discipline.
- Improved self-presentation, leadership, and communication.
- Enhanced assertiveness and moral confidence in judicial performance.
- Strengthened institutional identity and public respect for the judiciary.

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Module 2 – Information Technology Skills

Total Duration: 8 lectures × 1 h 15 min = **10 hours**

Introduction

The transformation of judicial systems in the digital age demands judges who are adept at using technology to enhance speed, accuracy, and transparency. The capacity to efficiently use computers, word processors, and artificial intelligence tools has become central to modern judicial functioning. This module strengthens participants' digital competence by focusing on the practical use of MS Office applications for drafting orders, judgments, and correspondence, as well as the adoption of Generative AI for judicial and administrative work. The aim is to develop operational confidence in technology, foster responsible AI use, and promote innovation in judicial documentation and record-keeping.

Objectives

By the end of this module, participants will be able to:

1. Use computer systems and MS Office to prepare structured documents.
2. Apply document automation tools such as Mail Merge, macros, and templates.
3. Use AI-based tools for drafting, legal research, and administrative efficiency.
4. Integrate court operations with cloud-based platforms and data systems.
5. Recognize ethical, security, and confidentiality principles in digital judicial work.

Learning Outcomes

Participants will be able to:

- Use MS Office for judicial documentation and case-related communication.
- Apply Mail Merge, macros, and automation tools for administrative correspondence.
- Employ AI responsibly for document creation, legal research, and court data

management.

- Ensure ethical compliance in the use of digital resources.

Course Contents — Schedule-Aligned Breakdown

No.	Session / Sub-Topic	Focus / Description	Duration
1	ICT Tools – Computers	Introduction, typing, shortcuts, document structuring & formatting of judgments.	1 h 15 m
2	ICT Tools – Word Processing I	Drafting orders, letters, applications, reports; use of tables, Track Changes, reviewing.	1 h 15 m
3	ICT Tools – Word Processing II	Mail Merge for notices & summons; macros; cross-referencing; productivity tips.	1 h 15 m
4	E-Learning & Self-paced Professional Development	Use of e-learning platforms, self-study modules, and continuous ICT skills development.	1 h 15 m
5	Generative AI in Courts I	AI types, history, applications; document creation and legal research use-cases.	1 h 15 m
6	Generative AI in Courts II	Google Workspace integration, Gemini with Cloud, AI-based document systems.	1 h 15 m
7	Generative AI in Courts III	Notebook LM and practical AI-assisted document creation.	1 h 15 m
8	Generative AI in Courts IV	Ethical AI, bias, cybersecurity considerations in judicial applications.	1 h 15 m

→ Total Duration: ≈ 10 hours

Structured Learning Components

A. Computer and Digital Literacy

- Introduction to ICT in the judiciary.
- File and folder organization, naming protocols, and backups.

- Formatting court documents—judgments, orders, notices.
- Pagination, referencing, styling in legal drafts.

B. Advanced Word Processing

- Track Changes, comments, reviewing techniques.
- Use of templates for standard judicial documents.
- Mail Merge automation for notices, summons, reports.
- Macros, Quick Parts, document productivity tools.

C. Presentation and Visualization Tools

- Slide creation for court performance reviews and seminars.
- Designing case-lifecycle and disposal charts.
- Integrating AI visualization and reporting tools.

D. Generative AI for Judicial Work

- Introduction to Generative AI and Large Language Models (LLMs).
- AI-assisted legal research and drafting.
- Court operations automation using Google Workspace and Gemini.
- Notebook LM for document synthesis and reference management.
- Ethical concerns, data privacy, and cyber hygiene.

Activities and Practical Exercises

- Hands-on formatting of a judgment using MS Word templates.
- Mail Merge practice for automated issuance of notices.
- AI drafting simulation using a sample case.
- Preparation of a short presentation on court data using AI charting tools.
- Group reflection: “Balancing human discretion and AI-driven assistance.”

Reference / Recommended Reading

1. Microsoft Word for Legal Professionals – Affinity Consulting / ABA.
2. Microsoft Office 365 for Lawyers: A Practical Guide – Ben Schorr.
3. Artificial Intelligence and Judicial Modernization – Yadong Cui (Springer).
4. Artificial Intelligence for Legal System: Jurisprudence in the Digital Age – Gupta et al.

(Routledge).

5. *The Future of Justice: AI, Big Data, and the Courts* – Menon & Reyes (Bloomsbury)

6. *MS-Office 2010 Training Guide*, Prof. Satish Jain, M. Geetha

Expected Outputs

- Enhanced efficiency in digital drafting and documentation.
- Operational use of AI for improved accuracy and time-management.
- Responsible and secure use of technology within judicial functions.

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Module 3 – Court and Case Management

Duration: ≈ 16 hours 15 minutes

Introduction

Efficient court and case management are at the heart of judicial performance. The ability of a judge to manage time, records, staff, and proceedings directly affects the speed and quality of justice.

This module is designed to enhance the managerial and administrative competencies of judicial officers, aligning with the High Court's vision of professionalism, accountability, and institutional efficiency. The course builds capacity in docket and case-flow management, official correspondence, and record maintenance while emphasizing discipline, supervision, communication, and time management. Through practical exercises and guided discussions, the module enables participants to develop systems-oriented approaches to case management and ensures that courts function as organized, responsive, and people-centered institutions.

Objectives

By the end of this module, participants will be able to:

1. Understand principles of court and case management.
2. Apply time and energy management strategies to judicial and administrative functions.
3. Interpret and apply relevant provisions of the *High Court Rules & Orders* (Civil and Criminal).
4. Handle official correspondence and records in line with Secretariat Instructions and High Court rules.
5. Implement effective docket and register management for timely disposal of cases.

6. Supervise staff performance through constructive evaluation, leadership, and effective communication.
7. Promote ADR mechanisms as part of case management for expeditious justice delivery.

Learning Outcomes

Participants will be able to:

- Streamline case handling using docket and register management principles.
- Maintain judicial and administrative records systematically.
- Ensure accurate and timely official correspondence.
- Integrate ADR mechanisms into regular court practice.
- Apply High Court Rules & Orders effectively in day-to-day court work.
- Exercise assertive yet disciplined supervision of staff.
- Enhance productivity and reduce delays through efficient time and communication management.

Course Contents — Schedule-Aligned Breakdown

No.	Session / Sub-Topic	Focus / Description	Duration
1	Court Maintenance : Maintenance of Registers & Quarterly Inspection Reports	Proper maintenance of registers for accurate case record Quarterly Inspections and reporting to the High Court	1 h 15 m
3	High Court Rules & Orders – Civil (I)	Study Circle: Relevant provisions.	1 h 15 m
4	High Court Rules & Orders – Civil (II)	Study Circle: Relevant Provisions	1 h 15 m
5	High Court Rules & Orders – Criminal (I)	Study Circle: Relevant provisions	1 h 15 m
6	High Court Rules & Orders – Criminal (II)	Study Circle: Relevant provisions.	1 h 15 m

7	Official Correspondence	Secretariat Instructions, administrative record keeping, tone and structure of communication.	1 h 15 m
8	Maintenance of Record	Classification, consignment, reconstruction of lost/damaged judicial records.	1 h 15 m
9	Docket Management	Techniques for expeditious disposal of cases.	1 h 15 m
10	Alternate Dispute Resolution (ADR)	ADR Law and Rules Arbitration Mediation	1 h 15 m
11	Effective Communication	Channelizing perception and behaviour	1 h 15 m
12	Valuing Time & Energy	Time and workload management for judicial efficiency and wellbeing.	1 h 15 m
13	Court Management and Staff Supervision	Staff evaluation, delegation, motivation, and writing of PERs.	1 h 15 m

→ Total Duration: ≈ 16 hours 15 minutes

Structured Learning Components

A. High Court Rules & Orders (Civil and Criminal)

- Practical study and discussion circles: Court and Case Management
- Registers, inspections, and compliance mechanisms.

B. Official Correspondence and Record Maintenance

- Secretariat Instructions and High Court protocols.
- Drafting of official letters, notifications, and memos.
- Record classification, consignment, and reconstruction.

C. Docket and Register Management

- Daily cause lists and progress monitoring.

- Handling adjournments and avoiding backlogs.
- Setting and evaluating performance benchmarks.

D. Alternate Dispute Resolution (ADR)

- Legal framework and judicial referral processes.
- Mediation and conciliation in civil/family disputes.
- ADR Act and Rules, Role of Courts, Arbitration

E. Communication, Time, and Energy Management

- Interpersonal communication and perception management.
- Balancing assertiveness with empathy.
- Reducing judicial fatigue through scheduling and self-discipline.

G. Staff Supervision and Leadership

- Administrative supervision of staff.
- Writing and reviewing Performance Evaluation Reports (PERs).
- Delegation, motivation, and feedback culture.

Activities and Practical Exercises

- Drafting official correspondence and noting styles.
- Study circle discussions on *High Court Rules & Orders*.
- Role-play: staff supervision and feedback using mock PERs.
- Group discussion: “Time Management vs. Workload Pressure.”

Reference / Recommended Reading

- *High Court Rules and Orders*
- *Secretariat Instructions Manual*
- UNDP, *Judicial Efficiency Toolkit (2022)*.
- A Guide to Performance Evaluation: Establishment Division Government of Pakistan
- Manual of ACRs Instructions of Government of Khyber Pakhtunkhwa

Expected Outputs

- Improved court efficiency through organized scheduling and docket control.
- Enhanced recordkeeping and correspondence efficiency
- Effective supervision and motivation of court staff.
- Integration of ADR practices for reduced backlog.
- Application of High Court Rules & Orders.
- Development of communication and time-management strategies for personal and institutional benefit.

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Module 4 – Exercising Criminal Jurisdiction

Total Duration: ≈ 35 hours

Introduction

The Additional District & Sessions Judge occupies a central role in the administration of criminal justice, particularly in the adjudication of serious offences such as murder. The position demands comprehensive mastery of sessions trial procedure, including framing of charge, recording of evidence, examination of the accused, and strict adherence to principles of fairness, due process, and judicial impartiality. Beyond procedural competence, the role also encompasses appellate and revisional jurisdiction under the Code of Criminal Procedure, 1898. This dual responsibility requires a refined understanding of evidentiary appreciation, proportionality of punishment, and the scope of judicial interference, ensuring that both trial and appellate adjudications reflect fidelity to law, reason, and justice.

This training module is designed to equip judges with the full spectrum of knowledge, skills, and attitudes essential to this role. It integrates understanding of Islamic criminal law, emphasizing the understanding and classification of crimes into Hudūd, Qiṣāṣ, and Taʿzīr, the elements of criminal liability, available defenses, standards of evidence, and judicial discretion.

II. Objectives

By the end of this module, participants will be able to:

1. Understand the statutory and judicial foundations of criminal jurisdiction under the CrPC and related enactments.
2. Exercise the powers of Trial Court, and Appellate Court with procedural clarity and fairness.
3. Conduct and manage sessions trials effectively, from framing of charge to judgment.

4. Apply principles of sentencing, probation, and parole with consistency and proportionality.
5. Properly appreciate medico-legal, forensic, and ballistic evidence.
6. Integrate principles of Islamic criminal law with contemporary legal reasoning.

III. Learning Outcomes

Participants will be able to:

- Exercise criminal jurisdiction confidently within statutory limits.
- Record evidence and conduct trials with procedural precision.
- Decide bail, appeal, and revision petitions by applying settled precedents.
- Write reasoned and structured judicial orders.
- Interpret medico-legal and forensic material competently.
- Apply comparative insights from Islamic criminal law.

IV. Course Contents — Schedule-Aligned Breakdown

No.	Session / Sub-Topic	Focus / Description	Duration
1	Justice of Peace: Jurisdiction, Limitations & Challenges	Statutory provisions, case law, types of orders, writing exercises, and peer review.	1 h 15 m
2	Habeas Corpus Petitions	Procedure, scope, statutory powers; case law; writing orders and peer review.	1 h 15 m
3	Bail Petitions & Superdari	Pre-arrest, post-arrest, protective bail, cancellation; drafting and review exercises.	1 h 15 m
4	Criminal Appeals	Locus standi, limitation, suspension of sentence, appellate powers, abatement, and judgments.	1 h 15 m
5	Criminal Revisions	Scope and discretion of revisional jurisdiction; parameters of	1 h 15 m

		interference.	
6	Sentencing, Probation & Parole Laws	Sentencing framework, probation, parole principles, and judicial discretion.	1 h 15 m
7	Management of Sessions Trials	Scheduling, case-flow control, handling delays, coordination, and supervision.	1 h 15 m
8	Sessions Trial – Framing of Charge (Exercise & Peer Review)	Concept, statutory importance, drafting of charges, peer evaluation, and discussion of common errors.	2 h 30 m
9	Sessions Trial – Recording of Evidence-Conceptual Framework	Manner of recording evidence, objections, cross-examination, and demeanor of judge.	1 h 15 m
10	Sessions Trial – Examination of Accused (Exercise, Peer Review and Feedback)	Recording statement under Section 342 CrP Exercise, and peer feedback.	2 h 30 m
11	Recording of Evidence (Special Witnesses)	Handling expert, child, and vulnerable witnesses; practical demonstration.	1 h 15 m
12	Sessions Trial – Injury Sheets Inquest Report, Post Mortem Report	Understanding post-mortem, medical, ballistic, and forensic report	1 h 15 m
13	Trial of Complaint & Challan Cases	Comparative procedure and case study of <i>Noor Ilahi v. State</i> and subsequent jurisprudence.	1 h 15 m
14	Sessions Trial – Murder Reference	Procedure for confirmation cases, judicial responsibilities, and coordination with prosecution.	1 h 15 m
15	Compounding of Offences	Statutory framework under CrPC, scope of compromise, and judicial discretion.	1 h 15 m

16	Mock Trials (Criminal I–IV)	Simulation exercises: recording evidence of formal, star, I.O., recovery, medical, and expert witnesses; peer evaluation.	5 h
17	Foundations of Islamic Criminal Law (Vol. I)	Concept, origin, classification of crimes, elements of crime, and comparative study with Western law.	1 h 15 m
18	Islamic Criminal Law (Vol. II) – Criminal Responsibility & Procedure	Liability, intention, mistake, coercion, complicity, attempt, fair trial, and role of judge under Sharī'ah.	1 h 15 m
19	Islamic Criminal Law (Vol. III) – Punishments and Contemporary Applicatio	Qīṣāṣ, Diyāt, Ḥudūd and Ta'zīr penalties, modern enforcement, and comparative analysis with Pakistani penal statutes.	1 h 15 m
20.	Sessions Trial: Trial of Counter Cases ,Right of Private Defence, Judgment and Sentence 21. Sessions Trial-Firearm and Ballistics	Jurisprudential Developments, Practise and Procedure after Sughra Bibi Case Understanding different kinds of firearms	1 h 15 m
22.	Criminal Trial with Focus on Mental Illness including forensic health assessment	Understanding effect of mental illness on trial procedures	1 h 15 m
23.	Jail Visits: Role of Additional District and Sessions Judge	Disposal of petty nature cases, report of prison conditions	1 h 15 m

→ Total Duration: ≈ 35 hours

V. Structured Learning Components

A. Jurisdictional Foundations

- Criminal jurisdiction under CrPC and special laws.
- Justice of Peace, Sessions, and Appellate Courts – roles and boundaries.

B. Justice of Peace & Habeas Corpus

- Sections 22-A & 22-B CrPC – scope and limitations.
- Habeas corpus petitions and unlawful detention.
- Writing concise and reasoned orders.

C. Sessions Trial: Procedure and Practice

- Steps from cognizance to judgment.
- Framing charges – principles, drafting, peer review.
- Recording evidence – direct, expert, and vulnerable witnesses.
- Examination of accused.
- Trial of complaint vs. challan cases, counter cases

D. Appeals and Revisions

- Statutory procedure and grounds of appeal.
- Revisional jurisdiction and its contours

E. Sentencing, Probation & Parole

- Sentencing objectives and judicial discretion.
- Probation of Offenders Ordinance 1960.
- Good Conduct Prisoners Probationer Release Act and Rules.

F. Medico-Legal & Forensic Applications

- Understanding post-mortem and ballistic evidence.
- Evaluation of expert testimony and forensic reports.
- Scientific methods in criminal investigation.

G. Islamic Criminal Law (Comparative Perspective)

- Foundational principles and objectives of Shari'ah criminal justice.

- Qiṣāṣ, Diyāt, Ḥudūd, and Taʿzīr frameworks.
- Comparative analysis with Pakistani penal law.

VI. Activities and Practical Exercises

- Drafting orders under Section 22-A CrPC and peer review.
- Mock trial exercises and evidence recording simulation.
- Peer evaluation on charge framing and examination of accused.
- Case study: Sentencing patterns and judicial reasoning.

VII. Reference / Recommended Reading

- *Peshawar High Court Rules and Orders (Criminal)*
- Abdul Qadir Oudah, *Criminal Law of Islam*, Volumes I–III
- Code of Criminal Procedure, 1890, *Shaukat Mehmood*
- Khyber Pakhtunkhwa Police Act, 2017
- Directives of Peshawar High Court (Judicial Esta Code)
- Code of Criminal Procedure, 1890, *Sheikh Abdul Haleem*
- Criminal Practice, *Sheikh Abdul Haleem*

VIII. Expected Outputs

- Enhanced competence in criminal jurisdiction and trial management.
- Improved skills in evidence recording, proper exercise of jurisdiction by criminal courts in matters of sentencing, probation, and reformatory justice
- Comparative understanding of Islamic and modern criminal law.

Module 5 – Exercising Civil Jurisdiction

Duration: ≈ 13 hours 45 minutes

Introduction

As the first appellate forum, the Additional District Judge bears a critical responsibility: findings of fact at this stage are, as a rule, final, except on limited grounds. It is therefore imperative that such findings are clear, precise, and demonstrative of due consideration of all relevant evidence upon which the decision rests.

The Civil Case Management Rules, 2018 have introduced a paradigm shift in the exercise of powers by both trial and appellate courts. Judges are expected to ensure strict adherence to pre-trial inquisitorial procedures, early identification of points of controversy, precise formulation of issues, and accurate allocation of burden of proof.

Additional District & Sessions Judges are also responsible for ensuring that subordinate courts observe these standards, so that trials and appeals proceed efficiently, minimizing adjournments and procedural delays.

This module, therefore, aims to strengthen the competence of trainees in exercising civil jurisdiction through improved case management, summary judgment writing, appellate review, and procedural supervision of subordinate courts. Emphasis is placed on developing judicial clarity, procedural discipline, and quality decision-making that enhances public trust and institutional efficiency in the civil justice system.

Objectives

By the end of this module, participants will be able to:

1. Apply the Civil Case Management Rules, 2018 for effective case scheduling and monitoring.
2. Understand and implement pre-trial and trial management procedures under CPC Orders X–XIII.

3. Frame issues correctly and comprehensively to focus trial scope.
4. Exercise appellate and revisional powers judiciously and within statutory limits.
5. Draw and finalize decrees in compliance with procedural and substantive law.
6. Ensure reasoned, proportionate, and transparent decision-making in civil cases.

Learning Outcomes

Participants will be able to:

- Conduct and manage civil trials efficiently.
- Frame precise and comprehensive issues based on pleadings.
- Apply revision and appeal provisions with procedural rigor.
- Impose costs and compensatory damages in appropriate cases.
- Contribute to reducing civil backlog through proactive case management.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Civil Case Management Rules, 2018	Conceptual background, purpose, and scope of case management reforms.	1 h 15 m
2	Civil Case Management Techniques (Pre-trial) (Trial)	Orders X–XIII CPC; trial scheduling and pre-trial directions. Techniques for effective trial scheduling	1 h 15 m
3	Civil Case Management	(practical exercises).	1 h 15 m
4	Framing of Issues	Theoretical and practical approaches; relevance and scope of issues.	1 h 15 m
5	Summary Judgment	Concept, theory, and practice of summary disposal under CPC.	1 h 15 m
6	Civil Appeals (I)	Filing, locus standi, limitation, issuance of notices.	1 h 15 m
7	Civil Appeals (II)	Cross appeals, objections, remand	1 h 15 m

		powers, and appellate judgment writing.	
8	Appeals from Orders	Jurisdiction and practical implications of interlocutory appeals.	1 h 15 m
9	Drawing of Decree Sheet	Grant of relief, formulation of decree, and imposition of costs.	1 h 15 m
10	Costs and Compensatory Costs	Legal framework, judicial discretion, and practical implications.	1 h 15 m
11	Revisional Jurisdiction Summary Trial: Suits Under Order 37 CPC	Ingredients for exercising revisional powers in civil cases.	1 h 15 m

→ Total Duration: 13 hours 45 minutes

Structured Learning Components

A. Case Management Framework

- Purpose and scope of the Civil Case Management Rules, 2018
 - Historical Perspective

B. Pre-Trial and Trial Stage Management

- Orders X–XIII CPC: examination of parties, discovery and interrogatories production of documents.

C. Framing of Issues and Summary Judgment

- Principles of framing issues: Material on which to frame issues
- Burden of proof.
- Summary judgment provisions—scope, limitations, and benefits.

D. Appeals and Revisions

- Essentials of appeal filing, limitation, and maintainability.
- Cross objections, additional evidence, and powers of remand.

- Ingredients for revisional jurisdiction—errors of law, jurisdictional excess, or material irregularity.

E. Judgment and Decree Drawing

- Relationship between judgment and decree.
- Grant of relief, costs, and execution implications.

Activities and Practical Exercises

- Practical exercises: Order X to Order XIV
- Peer review: Evaluating quality of framed issues and decrees.
- Interactive discussion: “*Balancing speed with fairness in civil trials.*”

Reference / Recommended Reading

- Civil Procedure Code, *Amer Raza*
- High Court Rules and Orders
- Law of Pleadings, *Mogha*
- Pleadings Without Tears: A Guide to Legal Drafting under the Civil Procedure Rules, *William Rose*,
- Pleadings and Practise, *NS Bindra*
- Civil Procedure Code, *M. Mehmood*
- Civil Procedure Code, *Justice Thakker*
- Pleadings in Indian Courts, *Pundit Sheo Narain*

Expected Outputs

- Effective application of Civil Case Management Rules.
- Understanding and applying inquisitorial procedures
- Increased application of summary adjudication
- Scheduled Trials
- Proper exercise of civil (appellate and revision jurisdiction)

Module 6 – Understanding Revenue Laws and Land Records

Duration: ≈ 6 hours

Introduction

A sound understanding of revenue laws and land record systems is indispensable for judicial officers, as a significant portion of civil disputes involves disputes concerning land ownership, possession, demarcation, or entries in revenue records.

This module equips participants with practical and conceptual knowledge of the West Pakistan Land Revenue Act, 1967 and the Khyber Pakhtunkhwa Tenancy Act, 1950, and other land related legislations.

Emphasis is placed on understanding revenue documents, understanding the hierarchy of revenue officers, and identifying the legal consequences of entries in revenue records.

Through case-based discussions and examples embedded within the sessions, participants will develop the skills and knowledge necessary for correct adjudication of land-related disputes.

Objectives

By the end of this module, participants will be able to:

1. Comprehend the structure and principles of revenue administration
2. Interpret entries and documents such as Jamabandi, Khasra Girdawari, Mutation Register, Shajra Nasab etc
3. Apply legal provisions governing demarcation, partition, and Shamilat property.
4. Assess the evidentiary value of revenue documents in judicial proceedings.

Learning Outcomes

Participants will be able to:

- Read and interpret key land revenue records accurately.
- Properly determine disputes involving partition, demarcation, and ownership entries.
- Recognize the distinction between entries with presumptive and conclusive value..

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Land Revenue Laws I	Introduction to revenue documents Settlement Procedures	1 h 15 m
2	Land Revenue Laws II	Types of records: Jamabandi, Girdawari, Mutation Register, Maps	1 h 15 m
3	Land Revenue Laws III	Shamilat property, demarcation proceedings, partition proceedings — theory, examples	1 h 15 m
4	Revenue Laws: Orientation	Overview of West Pakistan Land Revenue Act, 1967 and KP Tenancy Act, 1950	1 h 15 m
5	Evidentiary Value of Revenue Documents	Legal presumptions, authenticity,, and judicial evaluation of revenue entries; discussion of illustrative cases	1 h 0 m

→ **Total Duration:** 6 hours

Structured Learning Components

A. Orientation to Revenue Administration

- Overview of land revenue system and its evolution.
- Hierarchy of revenue officers and their jurisdictions.
- Functions of Patwari, Girdawar, Tehsildar, and Assistant Commissioner.

B. Understanding Land Records

- Jamabandi (Record of Rights), Khasra Girdawari, Mutation Register.

- Preparation, attestation, and verification of revenue documents.
- Reading of Shajra Parcha and field maps.

C. Shamilat and Demarcation

- Concept and legal treatment of Shamilat (common property).
- Demarcation and boundary disputes.
- Partition proceedings under relevant laws.

D. Revenue and Tenancy Legislation

- Key provisions of the West Pakistan Land Revenue Act, 1967.
- Provisions of the KP Tenancy Act, 1950.
- Integration of Land Administration Manual procedural requirements.
- Appeals, revisions, and reviews under revenue laws.

E. Evidentiary Value of Land Records

- Presumption of truth of entries under Section 52, Land Revenue Act.
- Limitations and exceptions to presumptions.
- Judicial scrutiny and use of certified copies in evidence.
- Illustrative case examples.

Reference / Recommended Reading

- West Pakistan Land Revenue Act, 1967
- Khyber Pakhtunkhwa Tenancy Act, 1950
- Land Record Manual
- Settlement Manual
- Commentary on Land Revenue Act by M.Mehmood

Expected Outputs

- Enhanced understanding of revenue record structure and evidentiary use of revenue documents.
- Practical competence in interpreting and applying land laws

Module 7 – Law of Evidence: Fundamentals and Principles of Appreciation of Evidence

Duration: ≈ 10 hours

Introduction

Evidence forms the backbone of judicial decision-making. The ability of a judge to discern relevant, admissible, and reliable evidence directly impacts the decision of case.

This module provides a comprehensive understanding of the Qanun-e-Shahadat Order, 1984, its rules, and related judicial precedents, emphasizing both theoretical principles—relevancy, admissibility, presumptions—and the practical art of evidence appreciation.

Special focus is given to contemporary challenges such as digital, forensic, and DNA-based evidence, enabling participants to develop analytical, evaluative, and decision-making skills necessary for accurate, fair, and reasoned adjudication in civil and criminal cases.

Objectives

By the end of this module, participants will be able to:

1. Understand the fundamentals, structure, and scope of the Qanun-e-Shahadat Order, 1984.
2. Apply principles of relevancy, admissibility, and exclusion to various evidentiary situations.
3. Evaluate oral, documentary, and expert evidence critically and fairly.
4. Appreciate the principles of burden of proof, presumptions, and witness credibility.
5. Assess modern forms of evidence, including digital records, forensic materials, and DNA reports.

6. Integrate principles of evidence into judicial reasoning for both civil and criminal cases.

Learning Outcomes

Participants will be able to:

- Properly identify and apply rules of relevancy and admissibility.
- Analyze testimonial and documentary evidence
- Appreciate witness conduct and credibility based on established jurisprudence.
- Apply correct standards in handling circumstantial and forensic evidence.
- Write judgments reflecting logical and legally sound appreciation of evidence.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Fundamentals of Law of Evidence (I)	Relevancy, admissibility, hearsay, and exceptions under QSO; embedded examples.	1 h 15 m
2	Fundamentals of Law of Evidence (II)	Examination of witnesses, impeachment, burden of proof, and presumptions; case illustrations included.	1 h 15 m
3	Appreciation of Evidence (Civil)	Application of evidentiary principles in civil adjudication; practical case examples integrated.	1 h 15 m
4	Appreciation of Evidence (Criminal I)	Testimonial evaluation: child, injured, chance, interested, hostile, and accomplice witnesses; examples embedded.	1 h 15 m
5	Appreciation of Evidence (Criminal II)	Circumstantial, last-seen, plea of alibi, corroborative, and confirmatory evidence; integrated exercises.	1 h 15 m
6	Medico-Legal and Forensic Evidence	Structure and interpretation of medical and forensic reports; evidentiary implications;	1 h 15 m

		practical illustrations.	
7	Evidence through Modern Devices	Digital evidence: principles of admissibility, authentication, and appreciation challenges; integrated discussion.	1 h 15 m
8	DNA Reports and Scientific Evidence	Evidentiary value and limitations of DNA reports; chain of custody; corroboration examples embedded.	1 h 15 m

→ Total Duration: 10 hours

Structured Learning Components

A. Fundamentals of Evidence

- Structure and scheme of the Qanun-e-Shahadat Order, 1984
- Relevancy and admissibility: distinction and overlap
- Hearsay rule and exceptions
- Direct, circumstantial, and documentary evidence
- Presumptions and burden of proof

B. Examination and Evaluation of Witnesses

- Examination-in-chief, cross-examination, and re-examination
- Impeachment of witness credibility
- Child, injured, chance, and interested witnesses
- Hostile witnesses

C. Appreciation of Evidence

- Applying evidentiary principles in civil vs. criminal cases
- Corroboration, contradictions, and inconsistencies
- Reasoned appreciation: connecting evidence to findings

D. Forensic and Scientific Evidence

- Medico-legal reports and post-mortem findings
- Expert evidence under Articles 59 & 164 QSO

- Ballistics, fingerprints, and digital forensics
- DNA analysis: reliability, authentication, and corroboration

E. Modern Evidence and Technology

- Electronic and digital records: admissibility under Articles 73–79 QSO
- Cybercrime-related evidence: integrity, originality, and chain of custody
- Practical challenges in accepting or rejecting electronic evidence

Activities and Practical Exercises (Integrated)

- Case analysis: Evaluating inconsistencies in witness testimonies
- Workshop: Appreciation of circumstantial evidence through real case examples
- Group discussion: “Digital vs. traditional forms of evidence—balancing reliability”

Reference / Recommended Reading

- Law of Evidence, *Justice Muneer*
- Qanoon-e-Shahdat Order, *Shaukat Mehmood*
- High Court Rules and Orders
- Law of Evidence, *Cross and Tapper*
 - Law of Evidence, Field
 - *Islami-Qanoon-e-Shahdat*, *Justice Tanzeel-ur-Rehman*

Expected Outputs

- Enhanced ability to assess and weigh evidence in judicial proceedings
- Improved quality of reasoning and articulation in judgments
- Consistent and fair application of evidentiary standards
- Strengthened analytical and evaluative competencies in evidence appreciation
- Better integration of modern scientific and digital evidence into trial process

Module 8 – Judgment Writing Skills

Duration: ≈ 6 hours 15 minutes

Introduction

Judgment writing represents the culmination of a judge’s analytical, linguistic, and reasoning abilities, converting evidence and law into a coherent, well-reasoned decision that communicates findings to the parties, higher courts, and the public. For mid-career judges, who also exercise appellate and revisional powers, honing judgment writing skills is particularly vital. This module emphasizes enhancing written communication, structured reasoning, and practical drafting techniques in both civil and criminal matters, with a focus on logical organization, legal accuracy, and adherence to High Court instructions.

Objectives

By the end of this module, participants will be able to:

1. Structure judgments logically and coherently.
2. Draft judgments that clearly link findings of fact, evidence, and law.
3. Use concise, precise, and professional legal language.
4. Demonstrate clarity in tone, reasoning, and expression.
5. Distinguish stylistic and substantive differences between civil and criminal judgments.

Learning Outcomes

Participants will be able to:

- Express judicial reasoning in a structured, accessible, and persuasive manner.
- Avoid ambiguity, verbosity, and unnecessary repetition in writing judgements.
- Write well-reasoned and reader-friendly judgments.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
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1	Communication Skills (Written) – I	Macro-level writing: structure and logical flow of judgments; clarity of issue framing.	1 h 15 m
2	Communication Skills (Written) – II	Mid-level writing: paragraph coherence, grammar, precision, and transitions.	1 h 15 m
3	Communication Skills (Written) – III	Micro-level writing: sentence craft, tone, style, and use of transitional language.	1 h 15 m
4	Judgment Writing Skills – I (Criminal)	Structure, reasoning, and articulation of criminal judgments; statutory requirements and sentencing orders.	1 h 15 m
5	Judgment Writing Skills – II (Civil)	Structure of civil judgments: facts, issues, findings, decree, and relief. Integration of procedural and substantive reasoning.	1 h 15 m

→ Total Duration: $5 \times 1.25 \text{ h} = \approx 6 \text{ hours } 15 \text{ minutes}$

Structured Learning Components

A. Fundamentals of Judicial Writing

- Purpose and audience of judicial verdicts.
- Elements of effective judgment writing: clarity, brevity, accuracy.
- Linking facts, evidence, and law logically.
- Common pitfalls and linguistic errors.

B. Communication Skills for Judicial Writing

- Macro-level: structure, outline, and logical flow.
- Mid-level: paragraph coherence, grammar, precision, and transitions.
- Micro-level: sentence control, tone, diction, and readability.
- Using plain language while maintaining judicial decorum.

C. Judgment Writing – Criminal Cases

- Essentials: charge, evidence, findings, and sentence.

- Assessing credibility and appreciation of evidence.
- Legal reasoning in acquittal vs. conviction.
- Structure and statutory compliance.

D. Judgment Writing – Civil Cases

- Structure: facts, pleadings, issues, findings, relief.
- Integration of procedural orders and substantive conclusions.
- Drafting decree sheet, costs, and compensatory awards.
- Crafting equitable and enforceable relief.

E. Quality Control and Judicial Tone

- Avoiding emotional or opinionated language.
- Editing and self-review techniques.

Activities and Practical Exercises

- Drafting exercise: short judgment on a criminal appeal based on given facts.
- Peer review: exchange and critique drafts for clarity and reasoning.
- Group task: redrafting ambiguous paragraphs into clear, concise form..

Reference / Recommended Reading

- Handbook of Technical and Scientific Writing, *Mayfield*
- Legal Writing, *Chief Justice Beverly McLachlin*
- On the Writing of Judgment Writing, *Justice Michael Kirby*
- Judgment Writing, *Sir Henry Gibbs*
- Why Write Judgment?, *Sir Frank Kitto*
- Judicial Opinion Writing, *Judge Gerald L. A. Vasi and Lisa Solomon Ethical*
- Judgment Writing, *Justice Roslyn Atkinson*
- A Matter of Judgment, *Justice Linda Dessau and Judge Tom Wodak*
- The Form and Language of Judicial Opinion, *Lord Roger of Earlferry*

- Judges Writing Style, *Richard A. Posner*

Expected Outputs

- Improved command over judgment structure and reasoning.
- Enhanced clarity, brevity, and professionalism in written judgments.

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Module 9 – Special Laws

Duration: ≈ 16 hours 15 minutes

Introduction

The responsibilities of Additional District and Sessions Judges necessitate an exceptional and comprehensive legal proficiency, requiring detailed familiarity with not only general law but also various special and local statutes to ensure legislative intent is fully enacted. These courts exercise exclusive original jurisdiction over matters, such as the KP Public Property (Removal of Encroachment) Act and offenses involving the possession or transport of narcotics exceeding the prescribed quantity mentioned in the KP Control of Narcotic Substances Act, 2019. Concurrently, they exercise of appellate jurisdiction in specialized areas like family matters, underscoring a multifaceted role that demands expertise in both trial-level application of specialized local law and judicial review.

This module equips participants with the knowledge and practical skills to navigate both substantive and procedural requirements across diverse special laws, including gender-based violence, child protection, cybercrime, environmental regulation, and intellectual property.

Objectives

By the end of this module, participants will be able to:

1. Interpret and apply key provisions of major special and local laws.
2. Recognize procedural nuances unique to these jurisdictions.
3. Conduct pre-trial scrutiny effectively, including court fee and suit valuation.
4. Ensure sensitivity and due process in family, juvenile, and GBV-related matters.
5. Integrate human rights and rule of law principles into adjudication.

Learning Outcomes

Participants will be able to:

- Identify jurisdictional scope and remedies available under key special laws.
- Apply fair trial principles across diverse statutory frameworks.
- Conduct accurate pre-trial scrutiny, including court fee and suit valuation.
- Balance procedural compliance with equitable justice.
- Deliver reasoned judgments grounded in statutory text and social context.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Pre-Trial Scrutiny: Court Fee & Suit Valuation	Verification of court fee, assessment of monetary claims, and procedural compliance.	1 h 15 m
2	KP Public Property (Removal of Encroachment) Act, 1977	Exclusive original jurisdiction, procedural handling	1 h 15 m
3	Land Acquisition Law – Practice & Procedure	Statutory provisions, compensation mechanisms, and case law.	1 h 15 m
4	Trial of Narcotics Cases	Legal framework, procedural safeguards, evidentiary challenges	1 h 15 m
5	Trial of Rape Cases	Procedural safeguards, evidence evaluation, victim protection, and fair trial obligations.	1 h 15 m
6	Family Laws	Appellate jurisdiction in sensitive cases, reconciliation, maintenance, and custody.	1 h 15 m
7	Rent Laws	Appellate jurisdiction, eviction, and rent fixation.	1 h 15 m
8	Illegal Dispossession Act	Legal framework, procedural safeguards, evidentiary challenges	1 h 15 m
9	Juvenile, Child Victims &	Sensitivity in handling vulnerable	1 h 15 m

	Witnesses in Court	groups	
10	Gender-Based Violence (GBV) Laws	Legal framework, trial procedure, and witness protection.	1 h 15 m
11	Workshop on Emerging Laws	Environmental, Cyber, Intellectual Property, and Child Justice laws—procedural and substantive aspects.	1 h 15 m
12	Police Act & Rules	Judicial interface with law enforcement, coordination, accountability, and oversight functions.	1 h 15 m
13	Prosecution Act	Oversight of prosecutorial functions, inter-institutional coordination, and procedural compliance.	1 h 15 m

→ **Total Duration:** ≈ 16 hours 15 minutes

Structured Learning Components

A. Foundations of Special Laws

- Purpose and necessity of special/local statutes.
- Principles of interpretation for welfare-oriented and sensitive laws.
- Integration with constitutional and human rights frameworks.

B. Substantive and Procedural Overview

- Pre-Trial Scrutiny: Court fee verification and suit valuation.
- KP Public Property (Removal of Encroachment) Act: Original jurisdiction and procedural handling.
- Land Acquisition Act: Notification, compensation, appeals, and enforcement.
- Narcotics Law: Procedural safeguards, evidence appreciation
- Rape Trials: Procedural safeguards, victim protection, and evidentiary standards.

- Illegal Dispossession Act: Statutory objectives, procedural safeguards, evidence appreciation and orders

C. Family, Rent, and Vulnerable Groups

- Family Laws: Appellate review, reconciliation, maintenance, and custody.
- Rent Laws: Appeals, eviction, and rent fixation.
- Juvenile, Child Victims & Witnesses
- Gender-Based Violence (GBV) Laws: Procedural compliance and witness protection.

D. Emerging Legal Domains

- Environmental Laws: Case management, evidence, and enforcement.
- Cyber Laws: Digital evidence, prosecution, and judicial safeguards.
- Intellectual Property Laws: Awareness of procedural and substantive requirements.
- Child Justice Laws: Protection, procedure, and equitable adjudication.

E. Judicial Coordination and Oversight

- Police Act & Rules: Court interface, coordination, and accountability mechanisms.
- Prosecution Act: Oversight of prosecutorial functions, procedural standards, and inter-agency collaboration.

Activities and Practical Exercises

- Group discussion: Balancing statutory compliance and equitable justice in family, rent, and GBV cases.
- Case analysis: Misuse or procedural lapses under Illegal Dispossession, Narcotics, or Rape laws.
- Problem-solving exercise: Identifying procedural or substantive gaps in narcotics cases.

- Role-play: Handling child victim or witness testimony with procedural correctness and sensitivity.

Reference / Recommended Reading

- KP Land Revenue & Tenancy Acts; Land Acquisition Act, 1894.
- Muslim Family Laws Ordinance, 1961; Family Courts Act, 1964.
- KP Rent Restriction Act; Illegal Dispossession Act, 2005.
- Control of Narcotic Substances Act, 1997.
- Prevention of Electronic Crimes Act, 2016.
- KP Environmental Protection Act, 2014.
- Juvenile Justice System Act, 2018.
- Major Acts(Criminal), Commentary By M.Mehmood
- Major Acts(Civil) Commentary By M.Mehmood
- Land Revenue Act : Commentary by M.Mehmood
- Muslim Family Laws Ordinance, Commentary By M. Mehmood
- Muslim Family Laws By Dr. Tanzeelurehman

Expected Outputs

- Enhanced competence in adjudicating special jurisdiction matters.
- Increased sensitivity toward gender, child, and human rights considerations.
- Capacity to understand and apply legislative intent, procedural rigor, and social context in decision-making.

Module 10 – Judicial Wellbeing

Duration: ≈ 5 hours

Introduction

Judicial wellbeing is essential for sustaining focus, and resilience in the demanding responsibilities of the judiciary. Mid-career judges face complex case loads, administrative duties, and public scrutiny, all of which can contribute to stress and fatigue.

This module equips participants with practical strategies to maintain physical, mental, and spiritual wellbeing. By fostering self-care and reflective practices, judges can improve decision-making quality, sustain professional satisfaction, and maintain balance in both personal and professional life.

Objectives

By the end of this module, participants will be able to:

1. Understand the importance of wellbeing for judicial performance.
2. Implement nutrition and lifestyle modifications to enhance physical health.
3. Apply stress management strategies for improved focus and resilience.
4. Practice mindfulness to remain present and reduce cognitive fatigue.
5. Explore spiritual wellbeing techniques to strengthen ethical grounding and inner balance.

Learning Outcomes

Participants will be able to:

- Maintain healthier lifestyle habits that support sustained judicial performance.
- Recognize and mitigate sources of stress in the judicial environment.
- Incorporate mindfulness techniques into daily routines.

- Integrate spiritual practices to reinforce ethical and emotional resilience.
- Enhance overall mental clarity, focus, and emotional stability.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Physical Wellbeing	Nutrition, exercise, and lifestyle modification for healthy living.	1 h 15 m
2	Stress Management & Wellbeing	Techniques to manage workplace and personal stress, resilience building.	1 h 15 m
3	Mindfulness: Living in the Moment	Practical exercises in meditation, awareness, and focus.	1 h 15 m
4	Spiritual Wellbeing	Reflection, values, and practices to sustain ethical and emotional balance.	1 h 15 m

→ **Total Duration:** 5 hours

Structured Learning Components

A. Physical Wellbeing

- Nutrition and diet planning
- Exercise and posture management.
- Sleep hygiene and daily routines for optimal performance.

B. Stress Management & Resilience

- Identifying sources of occupational stress.
- Relaxation techniques, breathing exercises, and time management.
- Cognitive-behavioral strategies for maintaining mental balance.

C. Mindfulness Practices

- Techniques for focused attention and present-moment awareness.

- Meditation and breathing exercises.

D. Spiritual Wellbeing

- Reflection on values, ethics, and personal mission as a judge.
- Practices to enhance inner balance, empathy, and composure.

Activities and Practical Exercises

- Guided meditation and breathing exercises.
- Self-assessment of stress levels and lifestyle habits.
- Group reflection on challenges and resilience strategies.
- Mindfulness practice sessions focused on attention and presence.

Reference / Recommended Reading

- Kabat-Zinn, Jon. *Wherever You Go, There You Are: Mindfulness Meditation in Everyday Life*.
- Harvard Health Publishing. *Stress Management for Professionals*.
- Chopra, Deepak. *The Path to Spiritual Wellbeing*.
- WHO Guidelines on Nutrition and Lifestyle for Health Professionals.

Expected Outputs

- Improved physical health through nutrition and lifestyle adjustments.
- Enhanced ability to manage stress and maintain focus.
- Greater mindfulness in professional and personal life.
- Reinforced spiritual grounding, ethical awareness, and emotional resilience.

Module 11 – Rule of Law, Constitutional Justice, and Emerging Legal Challenges

Duration: ≈ 8 hours 45 minutes

Introduction

The district judiciary stands as the first interface between citizens and the Courts. Through the daily decisions of trial courts, the Rule of Law finds its living expression. The trust of the people in the judiciary depends on inexpensive and expeditious justice delivered in accordance with constitutional guarantees of equality, dignity, and due process.

Additional District and Sessions Judges deal with important matters such as heinous criminal offenses, exercise of Justice of the Peace powers, and habeas corpus petitions, which directly involve the fundamental rights and liberty of citizens. It is therefore essential that judges understand and consistently apply the basic principles of adherence to fundamental rights, fair trial, and procedural propriety, ensuring that their decisions reflect both the letter and the spirit of the law.

This module revisits the core constitutional role of the district judiciary—protecting fundamental rights, ensuring judicious exercise of discretion, and maintaining fidelity to precedent and legal reasoning. Judges are also sensitized to implicit bias and the importance of fostering equal access to justice for all, particularly marginalized and underrepresented groups.

Objectives

By the end of this module, participants will be able to:

1. Understand the constitutional foundations of the rule of law and the judiciary's role in upholding it.
2. Apply principles of fairness, equality, and non-discrimination in decision-making.

3. Exercise discretion within legal and ethical limits, guided by precedent and principle.
4. Identify and minimize hidden or unconscious biases in judicial reasoning.
5. Strengthen judicial engagement with emerging areas of law and contemporary challenges.
6. Promote access to justice and legal aid as constitutional imperatives.

Learning Outcomes

Participants will be able to:

- Demonstrate judicious and transparent exercise of discretion.
- Interpret laws consistently with constitutional rights and values.
- Apply ratio decidendi correctly
- Recognize and address bias in judicial behaviour and reasoning.
- Show awareness of the judiciary's proactive role in emerging legal domains.
- Contribute to improving access to justice through informed judicial practice.

Course Contents — Schedule-Aligned Breakdown

S.No	Session / Sub-Topic	Focus / Description	Duration
1	Judicious Exercise of Discretion	Standards and limits of discretion in judicial decision-making; avoiding arbitrariness.	1 h 15 m
2	Rule of Law: Role of District Judiciary	Understanding rule of law as a constitutional and moral principle; practical implications for trial courts.	1 h 15 m
3	Fundamental Rights: Role of District Judiciary	Applying Articles 4, 8–28 of the Constitution in adjudication; protection of human dignity and equality.	1 h 15 m
4	Use of Precedents	Identifying and applying ratio decidendi and obiter dicta; consistency and	1 h 15 m

		discipline in application of case law.	
5	Understanding and Minimizing Bias	Recognizing hidden bias; tools for self-awareness and objective reasoning in judgments.	1 h 15 m
6	Access to Justice and Legal Aid	Strengthening institutional support for vulnerable groups through fair, accessible procedures.	1 h 15 m
7	Orientation on Service Laws	Overview of public servant rights, administrative appeals, and procedural compliance.	1 h 15 m

→ **Total Duration:** ≈ 8 hours 45 minutes

Structured Learning Components

A. Rule of Law and Judicial Responsibility

- Concept and evolution of rule of law.
- Role of district courts in constitutional governance.
- Judicial restraint, independence, and accountability.

B. Fundamental Rights and District Judiciary

- Constitutional guarantees and their application in trial courts.
- Dignity, equality, and procedural fairness in judgments.

C. Judicious Exercise of Discretion and Use of Precedent

- Difference between discretion and arbitrariness.
- Structured reasoning and record-based decision-making.
- Finding and applying ratio decidendi.
- Consistency and predictability in rulings.

D. Understanding and Minimizing Bias

- Types of bias: personal, cognitive, institutional.
- Recognizing unconscious bias in evaluation of evidence and witness credibility.

E. Access to Justice and Legal Aid

- Role of judges in facilitating representation and fair process.
- Pro bono and state-supported legal aid systems.
- Ensuring inclusivity for marginalized populations.

F. Orientation on Service Laws

- Understanding statutory rights and obligations of public servants.
- Procedural compliance in administrative and disciplinary appeals.
- Balancing administrative interests with fairness and legislative intent.

Activities and Practical Exercises

- Case Analysis: Application of constitutional rights in trial-level cases.
- Simulation: Identifying bias in hypothetical judicial scenarios.
- Group Discussion: “Is discretion compatible with equality before law?”
- Workshop: Identifying ratio decidendi in landmark Supreme Court judgments.
- Interactive Exercise: Reviewing a sample administrative appeal under Service Law and discussing judicial approach.

Reference / Recommended Reading

- The Constitution of the Islamic Republic of Pakistan, 1973 Justice Muneer
- Fundamental Law of Pakistan ,AK Brohi
- Judicial Review of Administrative Action Fazal Karim
- Bangalore Principles of Judicial Conduct (2000)
- Law in the Making, *Austin*
- Legal Philosophies, *Harris*
- Introduction to Jurisprudence, *Lloyd*
- The Concept of Law, *H.L.A Hart*

- Taking Rights Seriously, *Ronal Dworkin*
- The Morality of Law, *Lon. F. Fuller*
- The Concept of a Legal System, *Joseph Raz*
- Specific Relief Act, *Justice A.K Nandi*
- Effecting Change in Khyber Pakhtunkhwa Probation Regime by Research Society of International Law Pakistan

Expected Outputs

- Improved constitutional awareness and human rights orientation.
- Enhanced ability to exercise discretion within lawful bounds.
- Better understanding of new legal fields and social justice issues.
- Stronger institutional commitment to rule of law and access to justice.
- Adequate orientation on Service Law to guide decisions involving public servants.

Sample Schedule of Activities

PRE-PROMOTION TRAINING FOR ADDITIONAL DISTRICT & SESSIONS JUDGES/IZAFI ZILLA QAZIS			
SCHEDULE OF ACTIVITIES			
Duration	Activities		
08:00 – 09:00	Inaugural Session		
08:00 – 08:30	Registration & Pre-Training Evaluation		
08:30 – 08:35	Recitation from the Holy Quran		
08:35 – 08:40	Welcome Address of DG KPJA		
08:40 – 08:50	Address by the Chief Guest		
08:50 – 09:00	Group Photo		
Day-1:			
Duration	Activities	Resource Person	Methodology
09:00 – 09:30	Orientation Briefs <ul style="list-style-type: none"> • Overview of Course Contents • Learning Expectation • Grading & Assessment • Lodging • Conduct • Use of Academy's Resources & Facilities 	} } } } } }	
09:30 - 10:45	Judicial Ethics & Code of Conduct		
10:45 – 11:15	Tea Break		
11:15 – 12:45	Personality Development <ul style="list-style-type: none"> • Table Manners & Mess rules 		
12:45 – 01:45	Salat-ul-Zuhur & Lunch		
01:45 – 03:15	Social Etiquettes & Dress Code		
Trainers Evaluation (15 Minutes)			
Day-2:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	ICT Tools-I – Computers <ul style="list-style-type: none"> • Introduction • Typing, Shortcuts, Document structuring & formatting of judgments 		

10:15 – 10:45	Tea Break		
10:45 – 12:00	ICT Tools-I – Word processing <ul style="list-style-type: none"> • Drafting Orders, Letters, Applications, Reports etc • Tables, Track Changes, and reviewing draft orders. • Templates, Quick Parts, Find & Replace. 		
12:00 – 01:15	ICT Tools-I – Word processing <ul style="list-style-type: none"> • Mail Merge for notices & summons. • Macros, cross-referencing, productivity tips. • Presentations Create slide presentation, animation, slideshow, templates, AI tools for presentations (case lifecycle, ADR, disposal charts etc). 		
01:15 – onwards	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-3:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Interactive Session: An overview of Service Laws		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Research Methodology		
12:00 – 01:15	Valuing Time & Energy		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-4:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Physical Wellbeing: Nutrition and lifestyle modification for a healthy living		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Official Correspondence: <ul style="list-style-type: none"> • Secretariat Instructions • Types of Correspondence • Administrative Record Keeping • Letter Writing 		

12:00 – 01:15	Stress Management & Wellbeing		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Mindfulness : Living in the moment		
Trainers Evaluation (15 Minutes)			
Day-5:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Land Revenue Laws – I Understanding Revenue Documents		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Land Revenue Laws – II Understanding Revenue Documents		
12:00 – 01:15	Land Revenue Laws – III <ul style="list-style-type: none"> • Shamilat Property • Demarcation Proceedings • Partition Proceedings 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	• Visit to Record Room		
Trainers Evaluation (15 Minutes)			
Day-6:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Banglore Principles of Judicial Conduct: Introduction and overview, Judicial Independence, Impartiality propriety, Integrity, Equality, Competence & Diligence <ul style="list-style-type: none"> • (Group Work And Case Studies) 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Banglore Principles of Judicial Conduct: Introduction and overview propriety, Integrity, Equality, Competence & Diligence		
12:00 – 01:15	• Visit to Record Room		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Visit to KMU		
Trainers Evaluation (15 Minutes)			
Day-7:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty		

	Hour/Presentations/Feedback Session		
09:00 – 10:15	<ul style="list-style-type: none"> • Justice of Peace: Jurisdiction, Limitations & Challenges • Statutory Provisions & Case Law • Different orders passed by JoP • Exercise on writing orders • Peer Review 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Communication Skills- (Written)-I Macro (Structure & Reasoning)		
12:00 – 01:15	Communication Skills- (Written)-II <ul style="list-style-type: none"> • Mid-Level (Clarity, Editing & Grammar) 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Communication Skills-(Written)-III <ul style="list-style-type: none"> • Micro (Sentence craft, tone & style) 		
Trainers Evaluation (15 Minutes)			
Day-8:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Core Judicial Values: Experience Sharing <ul style="list-style-type: none"> • Integrity • Independence • Assertiveness 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Alternate Dispute Resolution (ADR) within formal justice system		
12:00 – 01:15	Exercising Jurisdiction under the KP Public Property (Removal of Encroachment) Act, 1977		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-9:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00-10:15	Spiritual Wellbeing		

Tea Break (11:00-12:00)			
12:00-01:30	Islamic perspective of Judicial Ethics & Code of Conduct(Extension Lecture)		
01:30 – 02:00			
Trainers Evaluation (15 Minutes)			
Day-10:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Use of Generative AI in Courts <ul style="list-style-type: none"> • Types of AI • Generative AI History ,Types and Application • Generative AI Use Case: Large Language Models • Documents Creation • Legal Research 		
10:15 – 10:45			
10:45 – 12:00	Use of Generative AI in Courts <ul style="list-style-type: none"> • Modernizing Court Operations: • Google Work Space • Gemini with Cloud 		
12:00 – 01:15	Use of Generative AI in Courts <ul style="list-style-type: none"> • <i>Modernizing Court operations: Note Book LM</i> • <i>Practical Exercises</i> 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Use of Generative AI in Courts <ul style="list-style-type: none"> • Use Case: Agentic AI • Ethical AI, Bias, • Security 		
Trainers Evaluation (15 Minutes)			
Day-11:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Appreciation of Evidence (Criminal) <ul style="list-style-type: none"> • Testimonial Evidence • Falsus in uno falsus in omnibus • Child witness • Injured witness 		

	<ul style="list-style-type: none"> • Chance witness • Literate & Illiterate witness • Interested witness • Character witness • Hostile witness • Accomplice • Stock witness 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Appreciation of Evidence (Criminal) <ul style="list-style-type: none"> • Circumstantial • Last Seen • Plea of Alibi • Corroboratory • Confirmatory 		
12:00 – 01:15	Criminal Appeals <ul style="list-style-type: none"> • Locus Standi • Limitation • Suspension of Sentence • Powers of Appellate Court • Abatement of Appeal • Judgment & Sentence in Appeal 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Criminal Revisions		
Trainers Evaluation (15 Minutes)			
Day-12:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session	Faculty	
09:00 – 10:15	Pre-Trial Scrutiny Suit Valuation and court fee		
10:15 – 10:45			
10:45 – 12:00	Maintenance of Record <ul style="list-style-type: none"> • Theory & Practice • Classification of record • Consignment of Record • Reconstruction of Lost/damaged judicial record. 		
12:00 – 01:15	Civil Case Management - Summary Trials <ul style="list-style-type: none"> • Suits under Order 37 CPC 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Sessions Trial: Trial of Counter Case, Right of Private Defense, Judgment		

	& Sentence		
Trainers Evaluation (15 Minutes)			
Day-13:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Professional Networking <ul style="list-style-type: none"> • Team leadership: ADJs as extension of the DSJs vision & responsibilities • Liaison with Colleagues, Seniors, Juniors and Stakeholders • Role of ADJs in different Committees 		
10:15 – 10:45			
10:45 – 12:00	Sentencing, Probation & Parole Laws		
12:00 – 01:15	Revenue Laws: <ul style="list-style-type: none"> • Orientation of Revenue Laws • West Pakistan Land Revenue Act, 1967 • Khyber Pakhtunkhwa Tenancy Act, 1950 • Land Administration Manual 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Land Revenue Laws <ul style="list-style-type: none"> • Evidentiary Value of Revenue Documents 		
Trainers Evaluation (15 Minutes)			
Day-14:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session	Faculty	
09:00 – 10:15	<ul style="list-style-type: none"> • Habeas Corpus Petition: Procedure, Scope and Powers • Statutory Provisions & Case Law • Different orders passed by JoP • Exercise on writing orders • Peer Review 		
10:15 – 10:45			
10:45 – 12:00	Rule of Law: Role of District Judiciary		
12:00 – 01:15	Fundamental Rights: Role of District Judiciary		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			

Day-15:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session	Faculty	
09:00 – 10:15	Interactive Session		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Fundamentals of Law of Evidence <ul style="list-style-type: none"> • Relevancy • Admissibility • Hearsay and • Exceptions 		
12:00 – 01:15	Fundamentals of Law of Evidence <ul style="list-style-type: none"> • Examination of Witnesses and their impeachment • Burdon of Proof & • Presumptions 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-16:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Civil Case Management Rules, 2018 <ul style="list-style-type: none"> • Conceptual Background 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Civil Case Management Techniques <ul style="list-style-type: none"> • Pre-trial (Order X-XIII, CPC) • Trial Scheduling 		
12:00 – 01:15	Civil Case Management <ul style="list-style-type: none"> • Pre-trial (Order X-XIII, CPC) • Trial Scheduling (Practical Exercises) 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Appreciation of Evidence – Civil		
Trainers Evaluation (15 Minutes)			
Day-17:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Civil Case Management <ul style="list-style-type: none"> • Framing of issues • Theory & Practice 		
10:15 – 10:45			
10:45 – 12:00	Civil Case Management <ul style="list-style-type: none"> • Summary Judgment 		

	<ul style="list-style-type: none"> • Theory & Practice 		
12:00 – 01:15	Exercise on recording statement of accused Peer Review & Feedback		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Bail Petitions & Superdari: (Pre-Arrest, Post-arrest, Protective bail, cancellation of Bail)		
Trainers Evaluation (15 Minutes)			
Day-18:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Civil Appeals <ul style="list-style-type: none"> • Filing of Appeal • Locus Standi • Limitation • Issuance of Notice 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Civil Appeals <ul style="list-style-type: none"> • Cross Appeal & Cross Objections • Additional Issues & Evidence • Powers of Appellate Court • Remand • Judgment & Decree 		
12:00 – 01:15	Appeals from Orders		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Visit to KMU		
Trainers Evaluation (15 Minutes)			
Day-19:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session	Faculty	
09:00 – 10:15	Drawing of Decree Sheet <ul style="list-style-type: none"> • Grant of relief in civil cases • Imposition of costs 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Cost of litigation & Compensatory costs		
12:00 – 01:15	Judgment Writing Skills- I (Theory & Practice) <ul style="list-style-type: none"> • Criminal 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Judgment Writing Skills- II (Theory & Practice)		

	• Civil		
Trainers Evaluation (15 Minutes)			
Day-20:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Revisional Jurisdiction: Ingredients for exercising Revisional powers (Civil)		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Visit to Forensic Science Laboratory		
12:00 – 01:15	Docket Management <ul style="list-style-type: none"> Techniques for expeditious disposal of civil and criminal cases 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-21:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Interactive Session		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Visit to Forensic Science Laboratory		
12:00 – 01:15	Jail Visit		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-22:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Trial of Narcotics Cases		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Book Review & Presentation By Participants		
12:00 – 01:15	Book Review & Presentation By Participants		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Trial of Rape Cases: Legal Framework		
Trainers Evaluation (15 Minutes)			
Day-23:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		

09:00 – 10:15	Judicial Assertiveness with focus on Powers of Contempt of Court: <ul style="list-style-type: none"> Practice & Procedure 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Management of Session Trials		
12:00 – 01:15	Sessions Trial <ul style="list-style-type: none"> Concept & Importance of Framing of Charge in the light of Statutory Provisions & Case Law 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Session Trials <ul style="list-style-type: none"> Recording of evidence Mode & manner Handling of objections 		
Trainers Evaluation (15 Minutes)			
Day-24:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Session Trials <ul style="list-style-type: none"> Examination of Accused Statement on Oath Defense Evidence Common Errors 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Evidence through modern devices: <ul style="list-style-type: none"> Principles, Admissibility, Appreciation, Challenges 		
12:00 – 01:15	Recording of Evidence (Special Witnesses)		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Jail Visit		
Trainers Evaluation (15 Minutes)			
Day-25:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Mock Trial-I: (Criminal) Exercise on recording evidence of formal witnesses		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Mock Trial-II: (Criminal) Exercise on recording evidence of Complainant/Star witnesses		
12:00 – 01:15	Mock Trial-III: (Criminal)		

	Exercise on recording evidence of I.O., recovery & other witnesses		
01:15 – 02:00			
02:00 – 03:15	Mock Trial-IV: (Criminal) Exercise on recording evidence of Medical & Expert witnesses		
Trainers Evaluation (15 Minutes)			
Day-26:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	E-Learning and Self-paced Professional Development		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Land Acquisition Law Practice & Procedure		
12:00 – 01:15	Interpretation of Statutes		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-27:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Interactive Session		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Foundations of Islamic Criminal Law <ul style="list-style-type: none"> • Concept, origin, and philosophy of Islamic criminal law. • Nature and classification of crimes. • Elements of crime: act, intention, responsibility. • Comparative study: Islamic vs. Western legal systems. • Fundamental principles — equality, justice, and moral accountability. 		
12:00 – 01:15	Volume II – Criminal Responsibility		

	<p>and Procedure</p> <ul style="list-style-type: none"> • Application of criminal liability and conditions of responsibility. • Intention, motive, mistake, coercion, and other defences. • Participation, complicity, and attempt. • Judicial process: evidence, proof, and equality before law. • Role of the judge and principles of fair trial under Shari'ah. 		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
2:00 -3:15	<p>Volume II – Criminal Responsibility and Procedure</p> <ul style="list-style-type: none"> • Application of criminal liability and conditions of responsibility. • Intention, motive, mistake, coercion, and other defences. • Participation, complicity, and attempt. • Judicial process: evidence, proof, and equality before law. • Role of the judge and principles of fair trial under Shari'ah. 		
Trainers Evaluation (15 Minutes)			
Day-28:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	<p>Workshop on Emerging Laws</p> <ul style="list-style-type: none"> • Environmental Laws • GBV • Child Justice • Cyber Crimes • Intellectual Property Laws 		
10:15 – 10:45	Tea Break		

10:45 – 12:00	Sessions Trial—Understanding Post Mortem Report & Medico-Legal Evidence		
12:00 – 02:00	Medico-Legal & Forensic Evidence		
02:00	<i>Salat-ul-Zuhur & Lunch</i>		
Trainers Evaluation (15 Minutes)			
Day-29:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	An Overview of Family Laws: <ul style="list-style-type: none"> • Focus on Appeals 		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Understanding and Minimizing Bias (a) Recognizing hidden bias (b)Minimizing the impact of bias in Judicial decision making		
12:00 – 01:15	Effective Communication: <ul style="list-style-type: none"> • Channelizing Perception & Behaviour 		
01:15 – 02:00	<i>Salat-ul-Zuhur & Lunch</i>		
02:00 – 03:15	Rent Laws: Focus on Appeals		
Trainers Evaluation (15 Minutes)			
Day-30:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Trial of Cases under Illegal Dispossession Act		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Criminal Trial with focus on Mental Illness Including Forensic Health Assessment		
12:00 – 02:00	Visit to Record Room		
02:00	<i>Salat-ul-Zuhur & Lunch</i>		
Trainers Evaluation (15 Minutes)			
Day-31:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Sessions Trial <ul style="list-style-type: none"> • Fire Arm and Ballistics 		

10:15 – 10:45	Tea Break		
10:45 – 02:00	Visit to FSL Peshawar		Lecture
02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
DEPARTURE FOR 10-DAYS STUDY TOUR TO LAHORE (PUNJAB JUDICIAL ACADEMY, AND PUNJAB FORENSIC SCIENCE AGENCY)			
<ul style="list-style-type: none"> • From • Departure • 			
Day -40			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Judicious Exercise of Discretion		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Use of Precedents: <ul style="list-style-type: none"> • How to find ratio decidendi and obiter dicta 		
12:00 – 01:15	An overview of Police Act & Rules		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	An overview of Prosecution Act		
Trainers Evaluation (15 Minutes)			
Day-4:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Trial of Complaint & Challan case: Noor Ilahi and subsequent case law		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Use of DNA Report and its Evidentiary Value		
12:00 – 01:15	Access to Justice: Legal Aid		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Juvenile, Child Victims and Witnesses in Court		
Trainers Evaluation (15 Minutes)			
Day-42:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback		

	Session		
09:00 – 10:15	Session Trial • Murder Reference		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Critical Thinking		
12:00 – 01:15	Compounding of offenses in criminal cases		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
02:00 – 03:15	Jail Visits: Role of Additional District & Sessions Judges		
Trainers Evaluation (15 Minutes)			
Day-43:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	Court Management • Maintenance of Registers • Quarterly Inspection Reports		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Judicial Estacode Study Circle		
12:00 – 02:00	Visit to Central Prison Peshawar		
02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-44:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	High Court Rules & Orders – Civil (I) Study Circle		
10:15 – 10:45	Tea Break		
10:45 – 12:00	High Court Rules & Orders – Civil (II) Study Circle		
12:00 – 01:15	Islamic Judicial Ethics: Letter of Hazrat Umar R.A to QaziShureih		
01:15 – 02:00	Salat-ul-Zuhur & Lunch		
Trainers Evaluation (15 Minutes)			
Day-45:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		

09:00 – 10:15	Sessions Trial • Exercise on Framing of Charge		
10:15 – 10:45	Tea Break		
10:45 – 12:00	Sessions Trial • Peer Review on Framed Charges		
12:00 – 01:15	Islamic Judicial Ethics: Letter of Hazrat Umar R.A to Qazi Shureih		
01:15 – 02:00	<i>Salat-ul-Zuhur & Lunch</i>		
Trainers Evaluation (15 Minutes)			
Day-46:			
Recitation from the Holy Quran			
08:30 – 09:00	Faculty Hour/Presentations/Feedback Session		
09:00 – 10:15	High Court Rules & Orders – Criminal (I) • Study Circle		
10:15 – 10:45	Tea Break		
10:45 – 12:00	High Court Rules & Orders – Criminal (II) • Study Circle		
12:00 – 01:15	Court Management Staff Supervision(Writing PERs)		
01:15 – 02:00	<i>Salat-ul-Zuhur & Lunch</i>		
Trainers Evaluation (15 Minutes)			
Day-47:			
09:00 – 10:30	Book Reviews – Presentations		
10:30 – 11:00	Tea Break		
11:00 – 12:00	Post Training Assessment Test		
01:00 – 02:00	<i>Salat-ul-Zuhur & Lunch</i>		
Day-48:			
Recitation from the Holy Quran			
08:30 – 10:15	Faculty Hour/Presentations/Feedback Session		
10:15 – 10:45	Tea Break		
11:00 onwards	Concluding Ceremony • Class Representative Remarks • Concluding Address of the Director General • Remarks of the Chief Guest • Certificate Distribution Ceremony		

Note: Approval for the substitution of a resource person in the schedule of activities may be granted in cases of exigency or unforeseen circumstances.

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